

CITY OF HAYWARD

GROUNDSKEEPER III

DEFINITION

To supervise one or more crews and perform skilled, semiskilled and routing groundskeeping duties which may include gardening, landscaping, spaying, tree trimming and equipment operation.

DISTINGUISHING CHARACTERISTICS

Positions in this class are distinguished from those in the lower class of Groundskeeper I in that Groundskeeper III is expected to supervise and coordinate subordinate personnel on projects. In addition, the Groundskeeper III has primary responsibility for investigating and reconciling citizens complaints related to the street tree operation and for coordinating the activities of this section with other Departments and Divisions within the City. The concept of a Groundskeeper III is that of a leadworker and as such may be required to perform duties similar to those performed by Groundskeeper I. Also operates a variety of light and medium motorized equipment related to groundskeeping activities.

SUPERVISION RECEIVED AND EXERCISED

General supervision is provided by the Landscape Superintendent. Responsibilities include supervision of one or more crews.

EXAMPLES OF DUTIES

Depending upon assignment, duties may include but are not limited to the following:

1. Directs, coordinates and supervises the work of one or more crews involved with gardening, landscape construction, spraying, tree trimming and cleanup.
2. Participate in the maintenance and repair of landscaped areas, irrigation systems and related facilities.
3. Assists in trimming and removing trees, stumps and roots.
4. Operates a variety of light and moderately heavy equipment and hand and poser tools.
5. Works from landscape plans and blueprints in performing cut and fill and finish grading in landscape projects.

EXAMPLE OF DUTIES (continued):

6. Responds to service calls and complaints from the public and makes recommendations to the Landscape Superintendent.
7. Acts in Landscape Superintendent's absence as needed to exercise effective supervision of subordinate personnel.
8. Performs heavy physical labor.

QUALIFICATIONS

Knowledge of:

- A. Basic materials, methods, and terminology used in the maintenance and repair of landscaped areas including trees, irrigation systems and associated facilities.
- B. Safe operating practices and procedures.
- C. The operation and use of a variety of hand and powered tools used in performing groundskeeping work.
- D. Methods of propagating, planting, transplanting, watering, spraying, trimming and removing trees, shrubs, flowers and lawns.

Ability to:

- E. Supervise the activities of one or more crews and work independently without direct supervision.
- F. Perform a variety of skilled and semiskilled groundskeeping tasks.
- G. Follow verbal and written directions and work from sketches and drawings.
- H. Use hand and power tools and equipment.
- I. Perform heavy physical labor.

EXPERIENCE AND TRAINING

Any combination equivalent to experience and training that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Three years of experience in park maintenance and groundskeeping work. One year of supervisory experience as a leadworker is preferable but not required.

Training:

Equivalent to completion of the eight grade. Supplemental courses in Horticulture or related field is desirable.

LICENSE OR CERTIFICATE

Possession of a valid Class C California Driver's License.

Must obtain Class B License during probationary period.

Depending upon assignment, a Class A Driver's License and/or a California Tanker Endorsement may be required.

Must obtain an Agricultural Pest Control Applicator's License in at least one category within one year from date of hire.

PROBATIONARY PERIOD: One Year

343CS94

September 1976

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AAP GROUP:

FPPC STATUS:

FLSA STATUS:

MLC/nk